

Olivia Hebert

Orlando, FL 321-948-5287 oliviagrace0716@gmail.com

EDUCATION

Auburn University, College of Liberal Arts Auburn, AL
Bachelor of Arts in Public Relations
Minor: Marketing, Leadership Studies expected May 2027

EXPERIENCE

Florida Association of Community Health Centers Orlando, FL
Public Relations & Marketing Intern June 2025 — Dec. 2025

- Created and designed social media graphics and content to support communications initiatives for statewide community health centers.
- Wrote and edited blog posts and press releases to promote organizational news and public health messaging.

Social Media Intern Orlando, FL
Content Creator May 2023 — Aug. 2023

- Managed social media presence for author Grace Valentine by creating compelling content and designing visually appealing graphics to enhance brand presence
- Fostered community engagement by creatively responding to comments and direct messages, building intentional interactions with followers

Child Care Provider Orlando, FL
Nanny Aug. 2020 — present

- Organize children's daily schedules for meals, school, and extracurricular activities
- Design engaging, educational games and activities for both indoor and outdoor settings, fostering learning and fun in a dynamic environment

Florida Bridge & Transportation Orlando, FL
Cleaner Aug. 2019 — present

- Conduct thorough cleaning of 20 office spaces, ensuring a pristine environment for employees
- Maintain the cleanliness of the office by vacuuming, mopping floors, taking out the trash, and dusting

LEADERSHIP

Zeta Tau Alpha, Member Experience Assistant Nov. 2024 — Nov. 2025

- Assisted in the setup, execution, and clean-up of all Zeta rituals and initiation services, ensuring organized events
- In charge of teaching chapter values and rituals to all 360 members, ensuring a deep understanding of the organization's core principles

ACTIVITIES

Zeta Tau Alpha Fraternity Aug. 2023 — present
Public Relations Student Society of America Oct. 2024 — present
Rho Lambda Honor Society Dec. 2025 — present
Order of Omega Honor Society Apr. 2025 — present

SKILLS

Proficient in Microsoft Office, Canva, Hootsuite, Adobe Creative Cloud